

**2011  
Mini Soccer  
Pilot Program**



**Important! Please read all of the  
instructions related to hosting a  
Mini Soccer Referee Course**

## 2011 REFEREE CLINIC APPLICATION FORM

### Mini Soccer Referee Course

*This application should be forwarded to the OSA Provincial Office.*

Name of Host District or Club \_\_\_\_\_

Course Coordinator \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Postal Code \_\_\_\_\_

Telephone [Home] (     ) \_\_\_\_\_

[Business] (     ) \_\_\_\_\_

Fax (     ) \_\_\_\_\_

E-mail \_\_\_\_\_

\*\*\*Please submit this form as soon as possible. An instructor will be assigned once the course is approved. **The course coordinator will work with the instructor to set up suitable dates for the various course sessions.** The instructor will then confirm dates with the OSA Referee Development Department so course material can be forwarded to the instructor. The status of each course will be provided on our website at [www.ontariosoccer.net](http://www.ontariosoccer.net) under the referee section.

Please list two sets of preferable dates that you would wish to host this course:

Preferable date #1: \_\_\_\_\_ Preferable date #2: \_\_\_\_\_

Estimated number of participants [**Note: minimum is 15 and maximum is 25**]:

**I have enclosed a deposit of \$375.00, made payable to The Ontario Soccer Association.**

I understand that confirmation of this course will be subject to the approval of the District Association. The OSA Referee Development Program will seek this approval on behalf of the course coordinator.

**Signature of Course Coordinator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PLEASE MAIL THIS APPLICATION TO: THE ONTARIO SOCCER ASSOCIATION**

**7601 Martin Grove Rd., Vaughan, ON L4L 9E4**

**Telephone: (905) 264-9390, ext. 236**

**FOR PROVINCIAL OFFICE USE ONLY**

District Association approval by: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor: \_\_\_\_\_

Confirmed Dates: \_\_\_\_\_

Deposit Cheque # \_\_\_\_\_ CLUB/DISTRICT: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Deposit Date: \_\_\_\_\_

Cheque # \_\_\_\_\_ CLUB/DISTRICT: \_\_\_\_\_

Amount: \$ \_\_\_\_\_ Deposit Date: \_\_\_\_\_ Balance: \$ \_\_\_\_\_

# ORGANIZING AND RECRUITING FOR YOUR 2011 MINI SOCCER REFEREE COURSE

**Please use the following questions and steps to help guide you through the Course Application and Approval Procedures process.**

## 1. What is a Mini Soccer Referee Course?

The intent of this course is to introduce officiating to 12 & 13 years old. The focus of this course is to be interactive, introductory and have the young referees understand the basic concepts of refereeing. They then need to apply this knowledge to officiating recreational micro and mini-soccer players in the ages of U4 to U10.

The course is based on the OSA mini-soccer guide and rules published on the OSA website. It is understood that local associations may make modifications in accordance with their clubs local situations, in particular with respect to fields, goals, nets, duration of the game, size of ball. There are no modifications to rules for player's equipment.

The course will run for 6 hours, and will be a combination of in-class as well as practical instruction.

## 2. Who can Attend? How Many Participants per Course?

- A) Participants must be either **12 years old or 13 years old, on or before March 31, 2011** to attend a Mini Soccer Referee Course. **\*\*Please do not allow participants younger or older to sign up, as they cannot be registered.** The age of the participants must be verified before he/she is accepted into the course. Underage participants will be required to re-take the course when old enough. **Referees who are 14 years old as of April 1, 2011, are not eligible for the Mini Soccer Referee Course, and must take the Entry Level Referee Course.**
- B) The maximum number of people allowed in a course is 25.

## 3. What will happen if a referee does not meet the minimum age requirement to take the course?

If a participant is not 12 years old on or before March 31st, 2011, that person will not be certified as a referee. The Club will be charged for this person's participation (at \$25). If the participant is older than the required age and wishes to referee in 2011, he or she will be required to take the Entry Level Referee Course. If they are younger than the minimum age requirement, they will not be eligible to referee until they meet the age requirement.

## STEP 1—APPLICATION PROCEDURES

Fill out the **2011 Mini Soccer Referee Course Application** and mail it to The Ontario Soccer Association. Please enclose the required \$375.00 deposit per course.

The cost for each participant is \$25.00. This fee for the entry level course includes their first year referee registration fee with The OSA. The host is required to submit an application form with the deposit of \$375.00, which covers the first 15 participants. This is the course fee; any additional costs (ie. rental of fields) are not included in this fee and are the responsibility of the host applicant.

Please remember that the deposit is non-refundable, except in the case where the course is cancelled in advance.

Deposit cheques should be made payable to "The Ontario Soccer Association".

## STEP 2—APPROVAL PROCEDURES

Once the application is received by The Ontario Soccer Association, approval will be sought on your behalf at the District Association Level. When granted, The OSA website will show APPROVED next to the course

## STEP 3—INSTRUCTOR ASSIGNMENT— DATE/LOCATION DETERMINED

When the clinic is approved, an OSA certified instructor will be assigned to your course.

**It is the responsibility of the course host AND the instructor to establish the dates and location of the course.**

The Host is responsible for supplying the following:

- Classroom with flip chart/whiteboard
- Marked field/greenspace/gym
- Balls, size #3/4
- Candidates must have whistles, sports gear
- Club rep must attend opening and closing of course.
- Parents must attend last 1/2 hour of course
- Club must supply a copy of the Club Rules to the instructor, prior to the course.

## **STEP 4—PARTICIPANT PRE-REGISTRATION**

Started in 2009, each participant that takes the Mini Soccer Referee Course is required to complete a Clinic Registration Form and Participants Agreement Form. In addition the parent or guardian will also be required to sign the Registration Form and Participants Agreement Form. The OSA will provide well in advance these documents so the host has plenty of time to hand out these forms and collect them back from the participants or parents. Please note that it will be the responsibility of the club to hold on to these forms so that if the OSA requests a specific form at any time the host can provide that form to the OSA. A participant will not be eligible to take the course unless the required forms have been completed in full and the proper signatures are on the forms.

## **STEP 5—INFORM THE ONTARIO SOCCER ASSOCIATION OF DATES AND LOCATION**

The host must contact the Program Coordinator of the Referee Development Department at The Ontario Soccer Association (by email at [lhooper@soccer.on.ca](mailto:lhooper@soccer.on.ca) or telephone: 905-264-9390 ext. 236) immediately with the details.

Your course information/details will then be available on The OSA website—[www.ontariosoccer.net](http://www.ontariosoccer.net) under the Referee Section.

\*\*Prior to the first day of the course, The Ontario Soccer Association will have provided all the course materials to the instructor. Only those attending the course are entitled to the materials (copy of the Mini Soccer Laws of the Game, an OSA Referee Badge, Course Handbook). All remaining materials will be returned to the OSA, by the instructor, at the conclusion of the course.

## **STEP 6—DAY OF THE COURSE**

At the course, as the host, you will be required to have a representative from the Club (ie. Club Head Referee, Game Scheduler, Executive Member) present at all times. This individual will make a presentation about the functioning of the club as it relates to referee matters.

During the in-class sessions, each participant should bring with them a notebook with pens and paper.

For on-field sessions, participants should be instructed to bring their own whistle. They should wear appropriate footwear and clothing, as well as bring a water bottle.

Parents must attend the final 1/2 hour of the course.

## **STEP 7—CONCLUSION OF THE COURSE**

**The host is responsible for any balance owing (for more than 15 people) that shall be paid by one cheque to The Ontario Soccer Association, given to the instructor on the last day of the course.**

(Count the number of participants OVER 15, then multiply by \$25.00 each to calculate any balance owing. Please make the cheque payable to "The Ontario Soccer Association".)

When the course is finished, the instructor will mail the attendance sheet, **within 48 hours**. Participants who complete the course, receive the registration card and badge and meet the age requirement are considered registered at the course and are covered

Participants will be required to take a Mini Soccer Refresher Course, to maintain their status in their 2nd year. This would only apply to 12 year olds, as mini soccer referees who are 13 would enroll in the Entry Level Referee Course the following year.

**Good Luck with your 2011 Season!!!**



**If you have any further questions regarding the policies and procedures of hosting a Mini Soccer Referee Course, please consult the OSA website [www.ontariosoccer.net](http://www.ontariosoccer.net). If you need further clarification, contact the Program Coordinator of the Referee Development Department, Lyndon Hooper by email at [lhooper@soccer.on.ca](mailto:lhooper@soccer.on.ca)**

**The Ontario Soccer Association**